

City of Agency, Iowa  
Council Meeting  
February 8, 2024

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Samantha Ulin, Jacoby Deshler, Steve O'Brien, Andrew Birch, and Sara Jane Douglas. Also present were Fred Clubb, City Clerk Angel Schafer, Fire Chief Mike Holcomb, Deanna Knaak, Trent Gregory, Randy Knaak, Julia Olson, Nicole Sanders, Sherri Beattie, Cynthia Glassford, Michelle Stockwell, and Deputy Martin Wonderlin.

**APPROVE OR AMEND AGENDA:**

**Ms. Deshler made a motion to approve the Agenda.** Second by Mrs. Ulin. **All Ayes. Motion passed.**

**CONSENT AGENDA**

**Ms. Deshler motioned to approve the Consent Agenda.** Second by Ms. Ulin. **All Ayes. Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE** - None

**STREETS, ALLEY, WATER & SEWER COMMITTEE** - None

**HEALTH COMMITTEE** - None

**BUILDING & GROUNDS & PARKS** - None

**FIRE BOARD** - None

**Library Board** – Recommended hiring a Director for 20 hours a week at \$15 hourly or have a city employee fill the role. Mr. Birch advised if a city employee filled the role then they would become a full-time employee which would require benefits. Mr. Birch advised the City should put an add out to hire for a librarian.

**PERMITS - ELLIOTT OIL-ALCOHOL PERMIT RENEWAL** - Mrs. Ulin motioned to approve the renewal of the Agency BP Alcohol Permit. Second by Ms. Douglas. **Roll call vote.**

**Ayes: Birch, Deshler, Douglas, O'Brien, Ulin**

**Nays: None**

**Absent: None**

**Motion passed.**

**Public Forum**- Deanna Knaak spoke about Agency Auto and how there are vehicles parked too close to the stop sign and fire hydrant. Ms. Deshler agreed that vehicle parking is a continued problem in that area. Mayor Johnson advised that complaints for parked vehicles should be called in to City Hall and if the vehicle sits for 48 hours then it can be towed per the City's ordinance.

Fire Chief Holcomb regarding the motel apartments. He advised that he can evict the residents due to the electrical issues. The electric for apartments is located inside the condemned house therefore in case of emergency the fire department would not be able to access the power to turn it off. Chief Holcomb spoke with the owner of the motel apartments and he advised that he is evicting all of the tenants. Mr. O'Brien advised that the State Fire Marshall and Electric Inspector can be contacted if the owner doesn't complete the evictions. Mr. O'Brien asked about the status of the sex offenders living at the motel. Mayor Johnson advised that the letters notifying them of the ordinance violation have been completed and will be served by the Wapello County Sheriff's Office.

Ms. Glassford spoke about Agency Auto. She advised that during the snow she was forced to back her truck down the road due to the vehicles parked at Agency Auto. She further advised that mice, feral cats, and tires are all over the property. She asked if the building had running water because someone is living inside. She described activity that

she believes to be illegal happening at the building as well. Mayor Johnson advised that he was aware of the parking issues and that she should contact City Hall with any more parking complaints.

**MAYOR/COUNCIL COMMENTS**- Mr. O'Brien asked where the storage container ordinance stands now. Mayor Johnson advised that nothing has passed regarding it. Mrs. Ulin asked City Clerk if they could find the prior ordinance that had been completed by the Attorney because it included both commercial and residential. City Clerk advised they would locate the prior ordinance. Mayor Johnson asked that it be added to an upcoming agenda.

**OLD BUSINESS**- None

**NEW BUSINESS**

**TRENT GREGORY FROM CITIZEN'S MUTUAL TO SPEAK ABOUT FIBER IN TOWN** – Mr. Gregory introduced himself as the Operations Manager from Bloomfield. He advised that State and Federal Government are offering grants to bring broadband to cover most of Wapello County. Mr. Gregory requested that a 4'x4'x6' metal cabinet be installed behind the fire station. Mayor Johnson said that he would take the request to the next fire meeting. Chief Holcomb spoke out and advised that the cabinet would be in the right of way so permission wasn't necessary. Mr. Birch asked if they would set a pole for power. Mr. Gregory didn't think that they would need to. Mr. Gregory provided a map to the entire council showing where the fiber would be ran. He advised that they would do the main road first and might get to houses still this year. Fred Clubb asked if they were flexible with the side of the road they install the fiber on due to a water line running on the side that is indicated for installation on the map. Mr. Gregory advised that he would have someone meet with Mr. Clubb regarding this. Mr. Gregory asked if he needed permits for the installation. Mayor Johnson said that he did not.

**UPDATE BANK SIGNATURES EFFECTIVE FEBRUARY 9, 2024** – Mayor Johnson advised that signatures at First State Bank needed to be updated. Cynthia VanAntwerp needs removed, Jake Johnson, Samantha Ulin, Angel Schafer and Pam Muntz need added. **Ms. Deshler motioned to update bank signatures.** Second by Ms. Douglas. **Roll Call Vote.**

**Ayes: Douglas, Ulin, Birch, O'Brien, Deshler**

**Nays: None**

**Absent: None**

**Motion passed.**

**SET PUBLIC HEARING DATE FOR MAX LEVY ON MARCH 25, 2024 AT 7:00 PM** – Ms. Deshler motioned to set the public hearing date for max levy on March 25<sup>th</sup>, 2024 at 7:00 pm. Second by Mr. O'Brien. **Roll Call Vote.**

**Ayes: O'Brien, Douglas, Deshler, Ulin, Birch**

**Nays: None**

**Absent: None**

**Motion passed.**

**SET SPECIAL MEETING TO APPROVE FY 2024/2025 ANNUAL BUDGET ON MARCH 25, 2024 AT 7:15 PM** – Ms. Deshler motioned to approve the special meeting date to approve the FY 2024/2025 annual budget on March 25<sup>th</sup>, 2024 at 7:15 pm. Second by Ms. Douglas. **Roll Call Vote.**

**Ayes: Ulin, Birch, O'Brien, Deshler, Douglas**

**Nays: None**

**Absent: None**

**Motion passed.**

**SET PUBLIC HEARING DATE FOR FISCAL YEAR 2024/2025 ANNUAL BUDGET ON APRIL 11, 2024 AT 7:00 PM** – Mrs. Ulin motioned to set the public hearing date for Fiscal Year 2024/2025 Annual Budget on April 11, 2024 at 7:00 pm. Second by Ms. Deshler. **Roll Call Vote.**

**Ayes: Deshler, O'Brien, Ulin, Birch, Douglas**

**Nays: None**

**Absent: None**

**Motion passed.**

**NEW TRUCK PURCHASE FOR MAINTENANCE** – Mayor Johnson spoke about state bid pricing and said that the Ford F550 came out the best price. The price includes a snow prep package and warranty. The price is \$52,600. This does not include a dump box at \$15,400, a blade at \$10,700 or an under tail tailgate spreader at \$9,900. Mayor Johnson advised that he needs a purchase order to order the truck but the city won't have to pay until the beginning of the next fiscal year. Ms. Deshler asked if Mr. Clubb had any thoughts. Mr. Clubb said that the truck sounded good to him. **Ms. Deshler motioned to approve the purchase order for the new truck.** Second by Ms. Douglas. **Roll Call Vote.**

**Ayes: Birch, Deshler, Ulin, O'Brien, Douglas**

**Nays: None**

**Absent: None**

**Motion passed.**

**ADJOURNMENT-** Ms. Deshler motioned to adjourn. Second by Mr. O'Brien. **All Ayes. Meeting adjourned at 7:30 pm.**

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**Jake Johnson, Mayor**

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**Attest: Angel Schafer, City Clerk**