

City of Agency, Iowa
Council Meeting
December 14-2023

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Nate Bissell at City Hall. Council members in attendance were Tom Boos, Kathy Thrasher, Jacoby Deshler and Samantha Ulin. Also present were Steve O'Brien, Deb Knaak, Randy Knaak, Sherri Beattie, Andrew Birch and Jake Johnson.

APPROVE OR AMEND AGENDA:

Ms. Deshler made a motion to amend the Agenda and remove Resolution 2023-19. Second by Mrs. Ulin. All ayes. Motion passed.

CONSENT AGENDA

Mrs. Ulin motioned to approve the Consent Agenda. Second by Ms. Deshler. **All Ayes. Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE-none

STREETS, ALLEY, WATER & SEWER COMMITTEE-none

HEALTH COMMITTEE-none

BUILDING & GROUNDS & PARKS-

FIRE BOARD-none

Library Board-none

PERMITS-None

IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS: Mayor Bissell stated that there was a dog complaint and a letter had been sent. Randy Knaak stated that he would like to thank Dave Prose for filling in for Fred Clubb and doing a great job trimming limbs in the alley.

MAYOR/COUNCIL COMMENTS: Mrs. Ulin stated that she wanted to thank Mayor Bissell, Council members Tom Boos and Kathy Thrasher on behalf of the City for their years of serving our community.

OLD BUSINESS- Ordinance 3-2-1 xx-2nd Reading

Mrs. Ulin made a motion to approve Ordinance 3-2-1 xx as written. Second by Mr. Boos . **Roll Call.**

Ayes: S. Ulin, T. Boos, J. Deshler

Nays: K. Thrasher

Absent:

Motion passed 2nd reading.

NEW BUSINESS

COUNCIL RESIGNATION – Ms. Deshler made a motion to approve the December 1, 2023 resignation of Mandy Thrasher. Second by Mrs. Thrasher. All Ayes. **Motion passed.**

RESOLUTION 2023-20 SETTING FULL TIME MAINTENANCE PAY, BENEFITS & HOLIDAYS- Ms. Deshler made a motion to approve the full time maintenance pay, benefits and holidays as written for Fred Clubb. Second by Mrs. Ulin . **Roll Call.**

Ayes: J. Deshler, K. Thrasher, S. Ulin, T. Boos

Nays: None

Absent:

Motion passed.

RESOLUTION 2023-21 SETTING MAINTENANCE CONTRACT WAGE- Ms. Deshler made a motion to approve the 3.5% wage increase for part time maintenance contract wage Dave Prose. Second by Mr. T. Boos . **Roll Call.**

Ayes: K. Thrasher, S. Ulin, T. Boos, J. Deshler

Nays: None

Absent:

Motion passed.

SET BUDGET WORKSHOP-Mayor Bissell set the annual budget workshop for Monday, December 8, 2024 at 6:00 p.m.

CITY CLERK POSITION-Mayor Bissell informed the Council that City Clerk Pam Muntz had asked to step down from the Clerk job to the Deputy Clerk job contingent on the hiring of a new City Clerk. Mayor Bissell informed the Council that himself, Mrs. Ulin and in coming Mayor Jake Johnson had interviewed the applicants that had applied. They recommended Keirsten Taylor for the position. **Mrs. Ulin made a motion to hire Keirston Taylor as City Clerk with starting wage of \$20.00 per hour.** Second by Ms. Deshler. **Roll Call.**

Ayes: S. Ulin, T. Boos, J. Deshler, K. Thrasher

Nays: None

Absent:

Motion passed.

DEPUTY CITY CLERK POSITION-Mayor Bissell recommended Pam Muntz for the Deputy Clerk Position starting pay wage at \$17.00 per hour due to 13 years' experience as a deputy clerk and one year as a city clerk. **Ms. Deshler made a motion that Pam Muntz fill the position as Deputy City Clerk with starting wage of \$17.00 per hour.** Second by Mrs. Thrasher. **Roll Call.**

Ayes: T. Boos, J. Deshler, K. Thrasher, S. Ulin

Nays: None

Absent:

Motion passed.

UPDATE BANK SIGNATURES EFFECTIVE JAN. 2, 2024-Ms. Ulin made a motion to remove Nate Bissell as an authorized signature and to add Jake Johnson. Effective Jan 2, 2024. Second by Mrs. Thrasher. **Roll Call**

Ayes: J. Deshler, K. Thrasher, S. Ulin, T. Boos

Nays: None

Absent:

Motion passed.

PUBLIC FORUM- None

ADJOURNMENT- Mrs. Ulin motioned to adjourn. Second by Ms. Deshler . **All Ayes. Meeting adjourned at 7:13 pm.**

Nate Bissell, MAYOR

Attest: Pam Muntz-City Clerk

12.14.2023
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