

City of Agency, Iowa
Council Meeting
December 12, 2024

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Jacoby Deshler, Sara Jane Douglas, Steve O'Brien and Samantha Ulin. Also present were Angel Schafer, Fred Clubb, Randy Knaak, Deb Knaak, Alan Novak, Deanna Knaak and Sheriff Don Phillips.

APPROVE OR AMEND AGENDA:

Ms. Douglas motioned to approve the Agenda. Second by Mr. O'Brien. **All Ayes. Motion passed.**

CONSENT AGENDA

Ms. Douglas motioned to approve the Consent Agenda. Second by Mrs. Ulin. **All Ayes. Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE – Ms. Deshler advised everything is good.

STREETS, ALLEY, WATER & SEWER COMMITTEE – Mr. Birch was absent and did not have a report.

HEALTH COMMITTEE – Ms. Deshler advised everything is great.

BUILDING & GROUNDS & PARKS – Mr. O'Brien advised that he didn't have an update. Mayor Johnson advised that Tyler Batterson has been working on the cemetery to get everything cleaned up to prepare for next year's mowing.

FIRE BOARD – Mrs. Ulin advised a new Fire Chief has been elected and Jason Knaak will start on January 1, 2025. The fire board is setting up a meeting and repairing truck number 306 will be discussed at it.

Library Board – Ms. Deshler advised that if anyone is interested in joining the friends of the library program to reach out to the librarian Kathy Caldwell.

PERMITS – None

PUBLIC FORUM: Sheriff Phillips advised that the Sheriff's Department is accepting applications and they hope to have one new Deputy hired.

MAYOR/COUNCIL COMMENTS:

OLD BUSINESS:

204 N ANN ST

Mayor Johnson advised that tomorrow is the 30th day in regards to the letter that was sent out to Agency Auto. This letter is regarding the nuisance ordinance. Mayor Johnson further advised that he has seen a lot of clean up at the location and he would like to suggest to the Council that Agency Auto be given an extension on the cleanup letter as long as the cleaning continues and nothing new is added to the lot. Mr. O'Brien advised there were auto parts between Agency and Ottumwa that have fallen off of the trailer being used to clean the property up. Mayor Johnson announced that he has a signed agreement to purchase the building but he doesn't have a closing date at this time. Mr. O'Brien asked how long he thought it would take for the purchase to be completed. Mayor Johnson advised the end of January. Ms. Deshler suggested extending the deadline to January 31st with the condition that cleaning continue to happen and nothing new is added to the property. Mr. O'Brien asked about the ditch on the West side of the building. He said it appears that it has been filled in and there are tracks leading through it out to the street. Mr. Clubb advised the owner of the building started to fill in the ditch approximately 3 years ago. He was told to stop.

Ms. Deshler motioned to extend the nuisance letter deadline to January 31, 2025 with the condition the cleaning of the property continues and nothing new is added to the property. Second by Mr. O'Brien. Roll call vote.

Ayes: Douglas, O'Brien, Deshler, and Ulin

Nays: None.

Absent: Birch.

Nuisance letter deadline extended to January 31, 2025 with the condition the cleaning of the property continues and nothing new is added to the property.

201 E MAIN STREET

Mayor Johnson advised the city has not received any communication from Mr. Overstreet. The city Attorney is continuing the next step in the process. Ms. Douglas further advised the city has steps to follow.

NEW BUSINESS

RESOLUTION 2024-17 ANNUAL FINANCIAL STREET REPORT

Mr. O'Brien motioned to approve Resolution 2024-17. Second by Ms. Deshler. Roll Call Vote.

Ayes: Douglas, Deshler, O'Brien, Ulin

Nays: None.

Absent: Birch.

Resolution 2024-17 passed.

RESOLUTION 2024-18 SETTING FULL TIME MAINTENANCE PAY, BENEFITS, & HOLIDAYS

Ms. Douglas motioned to approve Resolution 2024-18. Second by Ms. Deshler. Roll Call Vote.

Ayes: Douglas, Deshler, O'Brien, Ulin

Nays: None.

Absent: Birch.

Resolution 2024-18 passed.

RESOLUTION 2024-19 SETTING MAINTENANCE CONTRACT WAGE

Mrs. Ulin motioned to approve Resolution 2024-19. Second by Mr. O'Brien. Roll Call Vote.

Ayes: Ulin, O'Brien, Douglas, Deshler

Nays: None.

Absent: Birch.

Resolution 2024-19 passed.

RESOLUTION 2024-20 SETTING PART TIME CITY CLERK PAY, BENEFITS & HOLIDAYS

Ms. Douglas motioned to approve Resolution 2024-20. Second by Mr. O'Brien. Roll Call Vote.

Ayes: Deshler, Douglas, O'Brien, Ulin

Nays: None.

Absent: Birch.

Resolution 2024-20 passed.

RESOLUTION 2024-21 SETTING PART TIME DEPUTY CITY CLERK PAY, BENEFITS & HOLIDAYS

Ms. Deshler motioned to approve Resolution 2024-21. Second by Ms. Douglas. Roll Call Vote.

Ayes: Deshler, Douglas, O'Brien, Ulin

Nays: None.

Absent: Birch.

Resolution 2024-21 passed.

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RESOLUTION 2024-22 SETTING PART TIME LIBRARY DIRECTOR PAY, BENEFITS & HOLIDAYS

Mrs. Ulin motioned to approve Resolution 2024-22. Second by Mr. O'Brien. Roll Call Vote.

Ayes: Ulin, Deshler, Douglas, O'Brien

Nays: None.

Absent: Birch.

Resolution 2024-117 passed.

ADJOURNMENT- Mr. O'Brien motioned to adjourn. Second by Ms. Deshler. All Ayes. Meeting adjourned at 7:18 pm.

Jake Johnson, Mayor

Attest: Angel Schafer - City Clerk