

City of Agency, Iowa  
Council Meeting  
October 10, 2024

The regular meeting of the Agency City Council was called to order at 7:00 pm by Mayor Jake Johnson at City Hall. Council members in attendance were Andrew Birch, Jacoby Deshler, Sara Jane Douglas, Steve O'Brien and Samantha Ulin. Also present were Angel Schafer, Connie Lind, Deb Knaak, Randy Knaak, Mary Hannah, Royce Kent, Kaylin Hissem, Alexis Bissell, Alan Novak and Jim Lind.

**APPROVE OR AMEND AGENDA:**

**Ms. Douglas motioned to approve the Agenda.** Second by Mrs. Ulin. **All Ayes. Motion passed.**

**CONSENT AGENDA**

**Ms. Douglas motioned to approve the Consent Agenda.** Second by Mr. Birch. **All Ayes. Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE** – Ms. Deshler advised everything is great in finance.

**STREETS, ALLEY, WATER & SEWER COMMITTEE** – Mr. Birch spoke about the fiber internet being installed through town and advised they are putting pedestals in front yards.

**HEALTH COMMITTEE** – Ms. Deshler advised that sanitation is on the agenda and will be addressed later in the meeting.

**BUILDING & GROUNDS & PARKS** – Mr. O'Brien spoke about the upcoming chili cook-off being held at the park on Saturday.

**FIRE BOARD** – Mrs. Ulin advised there is no update on the fire board.

**Library Board** – Mrs. Lind thanked everyone who came to the National Noodle Day fundraiser at the Library. The library will be serving a bag lunch one Monday each month from the proceeds of the fundraiser. The library door was repaired.

**PERMITS – None**

**PUBLIC FORUM:** No comments received during the public forum.

**MAYOR/COUNCIL COMMENTS:** The Mayor spoke about upcoming rental inspections that are scheduled on November 9<sup>th</sup>. The Mayor stated he would like the Fire Chief to be present at the inspections. Mayor Johnson advised that the rental inspector would like to come to the Council Meeting next spring to request an increase in multi-family dwellings. Currently he charges fifty dollars for the first unit and an additional ten dollars per unit. He would like to increase the additional units to twenty dollars each. He would also like to request that the City switch over to a two year rotation from the current three year rotation. The Mayor further advised that the main change in rental inspections is that now carbon dioxide monitors are required to be installed in all rentals that have a gas burning appliance. Mayor Johnson spoke about the new snow plow truck that the city purchased. A few adjustments need to be made to the truck such as running boards and floor mats. A load of sand has been picked up and ran through the truck. They Mayor advised that the old snow plow truck is ready to be disposed of and suggested asking for sealed bids on the truck. Interested buyers can contact City Hall to schedule a viewing of the truck with Mr. Clubb. Sealed bids will be opened and decided on at the next City Council Meeting.

**OLD BUSINESS:**

**NEW BUSINESS**

**RESOLUTION 2024-15 APPROVING THE USE OF COMMERCIAL CONTAINERS PROVIDED BY WASTE MANAGEMENT FOR RECYCLING AND BIWEEKLY PICKUP**

Waste Management will provide 96 gallon recycling carts to all residents within the city limits who pay for trash collection. Recycling will be collected from the recycling carts by Waste Management on a bi-weekly basis. The City will agree to a seven year contract with Waste Management.

**Ms. Douglas motioned to approve Resolution 2024-15.** Second by Mr. O'Brien. **Roll call vote.**

**Ayes:** Ulin, Birch, O'Brien, Douglas and Deshler.

**Nays:** None.

**Absent:** None.

**Resolution 2024-15 passed.**

**WASTE MANAGEMENT CONTRACT**

The city is approving a seven year contract with Waste Management.

**Ms. Deshler motioned to approve the Waste Management Contract.** Second by Ms. Douglas. **Roll call vote.**

**Ayes:** Deshler, O'Brien, Douglas, Birch, and Ulin

**Nays:** None.

**Absent:** None.

**Contract is approved.**

**SET FEE FOR EXTRA 64 GALLON TRASH TOLER**

Waste Management's new contract specifies that they will no longer pick up any extra bags of trash. Instead they are willing to provide a 2<sup>nd</sup> trash can to households that request an extra can at a set price. The council discussed what the fee charged by the city should be. Ms. Deshler suggested that the fee should be twenty dollars per month. Mrs. Ulin advised that the can fee should be paid all at one time and that the minimum time to request a second can would be for six months.

**Ms. Deshler motioned to approve the setting of the fee for a second can at twenty dollars per month with a minimum of 6 months paid up front.** Second by Ms. Douglas. **Roll call vote.**

**Ayes:** Birch, Douglas, Ulin, O'Brien, and Deshler

**Nays:** None.

**Absent:** None.

**Fee is set.**

**FENCE DISCUSSION FOR 204 N ANN ST**

Mayor Johnson advised that the owner of Agency Auto had called City Hall and requested permission to put up a corrugated metal privacy fence around 204 N Ann St. Mr. Birch advised absolutely not. Mr. O'Brien agreed that corrugated metal was not an option. Mr. Birch advised that only a wood privacy fence or chain-link fence with privacy slats would be allowed.

**Mr. O'Brien motioned to deny the request to put up a corrugated metal fence around 204 N Ann St.** Second by Mrs. Ulin. **Roll call vote.**

**Ayes:** Douglas, Deshler, Birch, Ulin, and O'Brien

**Nays:** None.

**Absent:** None.

**Request to use corrugated metal as fencing around 204 N Ann St. is denied.**

### **SETTING DEADLINE FOR 204 N ANN ST**

Mayor Johnson advised that the city needs to set a deadline for 204 N Ann Street to get cleaned up. If the cleaning is not completed by the deadline then the City can reach out to the City Attorney to get the location declared a nuisance property. Mr. Birch suggested a thirty day deadline and that all vehicles need to be compliant with the city code. He further advised that the tires need to be removed, the dumpster area needs to be cleaned and everything needs to be within their property limits. Ms. Deshler requested to see a copy of the City Code regarding nuisances. She then read aloud Chapter 3-2-1 out loud to the board. Mayor Johnson requested that the deadline be sent in a nuisance letter to the owner by certified mail and by service of the Sheriff's Office.

**Ms. Deshler motioned to approve the setting of the deadline to thirty days.** Second by Ms. Douglas. **Roll call vote.**

**Ayes: O'Brien, Birch, Deshler, Ulin and Douglas**

**Nays: None.**

**Absent: None.**

**Thirty day deadline to abate all nuisances from 204 N Ann Street passed.**

**ADJOURNMENT- Ms. Deshler motioned to adjourn.** Second by Mr. O'Brien. **All Ayes. Meeting adjourned at 7:31 pm.**

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**Jake Johnson, Mayor**

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**Attest: Angel Schafer - City Clerk**